

Pit Farm Tennis Club

Club Steward



Pit Farm Tennis Club is looking for a part-time Club Steward.

The role:

- **arrange playing 4s** for adult members during social mix-in club sessions, rotating members across courts throughout the sessions
 - applicant should have capability of assessing standard of play at each individual session (help and guidance available)
 - manage the tennis ball allocation/distribution during social sessions
- **welcome potential new members** who are attending club sessions (to try out the club) and liaise with the Membership Secretary to confirm most suitable membership category for new members
- whilst on duty:
 - ensure kitchen is clean and tidy
 - load/unload dishwasher as necessary, putting away utensils/crockery
 - ensure bathrooms are clean and tidy, stocked with paper towels/toilet paper
 - purchase milk as required, to replenish stock (reimbursement will be made)
 - keep the bar area clean and tidy. Removing all recycling items: glass/plastic and cardboard and placing in the recycling bin for collection (located behind court 3)
 - place the bins out for collection on a Tuesday evening (after club session), collect in on a Thursday evening (after club session)
 - ensure umbrellas on the patio and grass area are closed at the end of each club session and store away all seat cushions (storage box on patio)
 - identify any maintenance or repair issues to the committee
 - clear any loose tennis balls from courts and grounds, placing in the tennis ball bin.
 - ensure club/grounds are generally tidy

Experience and skills required:

- previous tennis experience
- capability of assessing standard of players
- good organisational skills

Hours of work:

Tuesday & Thursday 5-8pm
Saturday & Sunday 1-5pm
14 hours a week

Salary: £15/hr

Email covering letter and CV to pitfarmsec@gmail.com by Friday 17 October 2025.